



CORPORATE

RepublicOnline



## We're transitioning to the new **Corporate RepublicOnline!**

Kindly review the table below to learn more about how this change will impact you and how we'll work together to make this transition as smooth as possible.

ITEM	CHANGE	ACTION REQUIRED	WHAT DOES THIS MEAN FOR ME?
Registration	Additional company information is needed to create your online business profile.	<p>This will require you to complete and submit a registration form.</p> <p>An email with guidelines to access your "Welcome Package" and steps in completing your registration form will be sent to you.</p> <p>Please note, additional on-boarding support can be accessed by emailing our team at <a href="mailto:cbu@rfhl.com">cbu@rfhl.com</a></p>	Ability to access the new platform.
Login Credentials	<p><b>USERNAME:</b> Your Username will no longer have the Full Stop separating your Corporate ID and User ID. Your new Username will now be a combination of your Corporate ID and User ID alone</p> <p><b>PASSWORD:</b> Once the registration has been actioned/user created, the user will receive a temporary password via email and can proceed to log in. During the first login process they will be allowed to change the temporary password to a permanent one.</p>	Users must take note of their Usernames and Passwords for future logins.	Flexibility to set new passwords or recreate using the existing ones. See the Site Security section of the User's Guide for information on Password Guidelines.
Password Reset and Unlock User	<p>Password Reset and Unlock User features are now available to Users.</p>	<p>Either of these options are available via the Login screen.</p> <ul style="list-style-type: none"> <li>Select the required link i.e. Reset Password or Unlock User</li> <li>Enter your Secret Answer Enter</li> <li>your email address Select</li> <li>Confirm</li> </ul> <p>For Password Resets, a new Temporary password will be generated and sent to your email address. At your next login you will be required to set a permanent one.</p> <p>For the Unlock User option, you will receive a confirmation message stating that you were successfully unlocked.</p> <p>In instances where a user was locked because of entering an incorrect password a Temporary Password will be sent to their email address</p> <p>In the event the user is experiencing challenges with the steps above, a letter can be submitted to <a href="mailto:cbu@rfhl.com">cbu@rfhl.com</a> requesting the user be unlocked.</p>	Greater autonomy!
Access to the Corporate RepublicOnline	Temporarily, there is a different avenue to access the new Corporate RepublicOnline application on our website.	<p>Currently, the New Corporate RepublicOnline can be accessed by clicking "New Corporate Login" via the RepublicOnline Login Page. For ease, the following link can be used for access. :</p> <p><a href="https://republiconlinett.rfhl.com/ICBankingTT:UI/#/administrationGeneral/login">https://republiconlinett.rfhl.com/ICBankingTT:UI/#/administrationGeneral/login</a></p>	This link should be bookmarked or saved for future reference. Once we have transitioned our existing business customers to the enhanced Corporate RepublicOnline, only one Corporate Login Link will exist.
Second Factor Authentication	Your ID-Secure Card will no longer be used because your Second Factor Authentication is now electronic.	<p>This will require you to register a mobile device as your Second Factor Authentication to validate your identity when login in.</p> <p>Ensure you have your mobile device at hand during your first login experience, as you will be asked to download the RepublicMobile TT App in order to complete your login.</p> <p>Your RepublicMobile App will also be used to validate your login for all other subsequent login attempts</p>	Enhanced security.
Republic Mobile App	Mobile Banking is now at your fingertips!	<ul style="list-style-type: none"> <li>Download the RepublicMobile TT App using either options below, enter your Corporate RepublicOnline Username and Password and proceed onto the dashboard</li> </ul>  	Easy access and greater autonomy

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Wire Transfer Requests	You now have the ability to make Wire Transfer Requests through Corporate Republic <i>Online</i> Web and Mobile Banking	<p>To initiate a Wire Transfer Request: Log in</p> <ul style="list-style-type: none"> <li>• Select Service Requests Select New</li> <li>• Application</li> <li>• Select Request option “Wire Transfer Request Form Branch 155”</li> <li>• Capture the required information and submit the request for processing</li> <li>• Send supporting documentation e.g. invoices, etc. to <a href="mailto:cbu@rfhl.com">cbu@rfhl.com</a></li> </ul>	Easier submission of Wire Transfer Requests
View Transactions and generate statements	<p>You will now have the ability to view transactions in real time via website and mobile application.</p> <p>Additionally, you can access and download statements up to 18 statement cycles back</p>	<p>To check transactions Log in</p> <ul style="list-style-type: none"> <li>• Select My Accounts</li> <li>• Select the account you require information Select the Transaction History Tab</li> </ul> <p>To access your statements:</p> <ul style="list-style-type: none"> <li>• Log in</li> <li>• Select My Accounts</li> <li>• Select the account you require information Select the Statements Tab</li> </ul> <p><i>Detail steps are also available via the Demos</i></p>	<p>Conveniently access statements and transactions via both website and mobile application.</p> <p>Weekly email of statements will be discontinued.</p>